

# PURCHASE ORDER

**PO Number: 303-1-1063**

Requisition Number: 303-1-02424

**Order Date:** 8/3/2021

**Released**

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,  
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accounts payable@tfc.state.tx.us

**IF INVOICE IS MAILED, DELAYS MAY OCCUR.**

TEXAS FACILITIES COMMISSION

## FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

## Delivery Location

Parking Garage P  
1518 San Jacinto Blvd.  
Attn: James Lacombe  
Austin, TX 78701

**Show numbers on all papers and packages**

## Referenced Source or Vendor

18135708917  
CommServPros, LLC.  
4020 S. Industrial Dr., #145  
Austin, TX 78744  
Bernard Newton  
Phone:512-580-4277, Fax:  
b@commservpros.com

**\*\*Work has been completed\*\***

PKP- Vendor to run access control cabling from IDF to entrance door. **\*\*Work has been completed\*\***

Price Per Attached Quote #CSP211050 Dated 07/19/2021.

### Description

TFC Contact:  
James Lacombe  
512-492-5516

Work Inspection:

Services performed under this agreement are not considered complete for purposes of payment until TFC, or its authorized designee, inspects and accepts the work performed by the vendor.

## Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
LABOR TO INSTALL THE FOLLOWING:	9	Hour	\$60.00	7/19/2021	7/20/2021	\$540.00
Task 1.1: Install 1 Access control cable from IDF to front door.						
Task 1.2: Route cable thru existing conduit with existing cables.						
Provide all labor, tools, materials and equipment necessary to install and route access cable as per attached quote #CSP211050 dated						

07/19/2021.

**NIGP Class:** 936

**NIGP Item:** 23

**Object Class:** 266

**Reimbursement Type:** Not Reimbursable

**Notes:** WORK WAS COMPLETED ON 7/19/2021

MISC. MATERIAL

**NIGP Class:** 936

**NIGP Item:** 23

**Object Class:** 266

**Reimbursement Type:** Not Reimbursable

1	Each	\$51.14	7/19/2021	7/20/2021	\$51.14
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**Grand Total \$591.14**

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

<b>Agency</b>	TFC
<b>Fiscal Year</b>	2021
<b>Division</b>	Facilities Management and Operations
<b>Program</b>	Property Management
<b>Phone</b>	5124925516
<b>Org Code</b>	0442 - Facility Maintenance
<b>Type of Purchase/PCC Code</b>	'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00
<b>Work Order Number</b>	769225

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

#### Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable ) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

**FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.**

#### TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: \_\_\_\_\_

Jordan, Michelle - CTCD,

**(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)**

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)